

# **Project Reports**

*University of Akron Tau Beta Pi*

*2017-2018 School Year*

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# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 1

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Weekly Officer Meeting      Date(s) of Project:  
8/29/2017

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Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:      Active      Electees:  
Members: 4/54      0/41

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(Please attach a list of names.)

Hours spent on this project.      Organizing: 3      Participating: 1

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### DESCRIPTION:

#### I. General Description:

- Decided social media focus would be on Facebook, LinkedIn, and OrgSync.
  - Felt that Twitter was not as strong as a platform as the others and will update but not as frequently.
- Verify location and time of advisor meeting = August 30, 12pm-1pm
- Confirmed travel plans for conference
  - Need emergency forms from everyone attending and budget request needs to be finished.
- Create attendance sheet using the previous attendance sheet
  - Include emails
- Send out meeting notifications to members to invite them to ESC Friday event
- Work on schedule for volunteering
- Welcome back meeting for rest of TBP organization.

#### II. Purpose & Relationship to Objectives of TBP:

- Getting word out about Tau Beta Pi on campus and with other organizations.
- Also worked to get everything in order for the beginning of the semester.
  - Organization of attendance and email for improvement of TBP.
  - Finalizing schedule for volunteering to develop awareness for surrounding areas along with increasing the opportunities that engineering can bring to young students.
- Preparation for advisor meeting on August 30, 2017.
  - Will go over plan and schedule for Fall 2017 semester.
- Finalizing members that will be going to National Convention

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

Meeting went well with the following action items:

- Rachel
  - Send in request forms for rooms for Semester KickOff
  - Get into contact with OrgSync about re-registering TBP as an active group
- Jon
  - Create attendance sheet which will involve figuring out who graduated and who was initially initiated
- Chris
  - Update LinkedIn and accept requests
- Mary
  - Create email to send to all members about attending the KickOff meeting
  - Finish budget
- Collaborative action items:
  - All officers = go through TBP email and respond to unanswered emails
  - Mary, Jon, Chris = complete forms for going to National Convention
    - Decision was made that Anna Tombazzi would not attend because she is not an officer and 3 officers are attending which does not allow additional funding for Anna to go.
  - Jon and Mary = create Power Point for KickOff meeting

VII. Index of Exhibits:

- Exhibit A: Attendance of Active Members
  - Mary Teague
  - Jon Wittmer

- o Rachel Grimm
- o Chris Heldman (by phone)

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 2

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Advisor Meeting

Date(s) of Project:  
8/30/2017

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 3/54

0/41

(Please attach a list of names.)

Hours spent on this project.

Organizing: 3

Participating: 2

### DESCRIPTION:

#### I. General Description:

- Meeting with advisors to discuss multiple topics including the national conference, attendance, meeting notifications, schedule, and next meeting.

#### II. Purpose & Relationship to Objectives of TBP:

- Discussion about National Conference and who will be attending from the chapter
- Creation of attendance sheet to keep track of members participation throughout the school year
  - o In order to be the most useful, sheet will need to have emails on it for everyone
  - o Goal = get scanner to add everyone to OrgSync and have attendance automatically uploaded
- Schedule for semester: addition of volunteering
- Organization of welcome back meeting for all members

III. Organization & Administration: (in conjunction with another group?)

Yes

No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

Meeting went well and action items were assigned to each of the officers to carry out which include:

- Rachel Grimm (Recording Secretary)
  - Register organization = send email to confirm
  - Schedule rooms for welcome back meetings = Mary will send completed tentative schedule and have all meetings sent in for room requests
- Jon Wittmer (VP)
  - Make attendance
    - Keep attendance
    - Work with Carlisle on scanner for the automatic updates of the attendance
  - Emergency forms need to be completed.
  - Effective communication presentation for Nationals
  - Work with members that are attending Nationals and schedule through doodle polls early so advisors can approve
- Chris Heldman (IT)
  - Ensure social event photos are not involved with illegal activity
  - Continue improving social media
  - Work with OrgSync to ensure we get all new members
  - Work on effective communication presentation for Nationals
  - Work with members that are attending Nationals and schedule through doodle polls early so advisors can approve
- Mary Teague (President)
  - Complete schedule
  - Email to members about upcoming events
    - Also get information about graduation date, email and phone number
    - Use Google Form export
  - Prepare welcome back meeting with Jon
  - Work on effective communication presentation
  - Work with members that are attending Nationals and schedule through doodle polls early so advisors can approve

- o Contact about Initiation fee report = Rebecca
- o Engineering Futures = Mark
- Carlisle DeJulius (Treasurer)
  - o Find out balance from the Source
  - o Take out credit card and pay bill for Nationals
    - Carlisle emailed Rebecca Davis to see who to contact
  - o Buy scanner
  - o Contact the Source about credit card phone attachment square
- Taylor Verba (Corresponding Secretary)
  - o Work on report

Group action items were also decided at the meeting to further advance the amount of members in Tau Beta Pi and to better serve the current members.

- Recruitment = spread the word
  - o Freshmen = Week 7: Design Team Discussions
  - o Sophomore recruitment ideas
    - Core classes/static classes?
  - o Incentives for future members = low time commitment and great involvement
- Initiation
  - o Involve family
  - o Schedule room
  - o Figure out food
  - o Contact Cleveland and Youngstown for their initiation if initiates cannot attend UA
  - o Contact Mark to understand how he did the name in letters software application
  - o Voted to elect those on co-op before freezing
    - Eligibility: Senior 1/5, Juniors 1/8
- Fundraising
  - o Do we want to make TBP t-shirts, if so need approval from nationals
  - o Need to continue with brainstorming:
- Alumni
  - o Scholarship/matching funds from Dean's office (Dr. G and Dr. V)
  - o Get involved – some alumni highly want to be involved
- Extra thoughts
  - o Chapter Projects?
  - o Challenges:
    - Get alumni involved come to events and initiation
    - Do something for Summer involvement one major event (social)

VII. Index of Exhibits:

- *Exhibit A: Attendance: Advisors*
  - Dr. Cutright
  - Dr. Quinn
  - Dr. Garafolo
  - Dr. Verstraete
  
- *Exhibit B: Attendance: Active Members*
  - Rachel Grimm
  - Carlisle DeJulius
  - Mary Teague
  
- *Exhibit C: Attendance: Absent*
  - Dr. Newby
  - Taylor Verba
  - Chris Heldman
  - Jonathon Wittmer



# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 3

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Weekly Meeting Date(s) of Project: 9/11/2017

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project: Active Members: 6/54 Electees: 0/41

(Please attach a list of names.)

Hours spent on this project. Organizing: 3 Participating: 1

### DESCRIPTION:

#### I. General Description:

- Update on previous action items and assigning action items for next weeks to come.
- Update on reports that have upcoming due dates.
  - Taylor Verba is in charge of all reports and sending to head quarters.

#### II. Purpose & Relationship to Objectives of TBP:

- Keep on task with due reports
- Finish travel plans for conference
- Check in on previous action items
  - Completed and still in progress
- Work on fundraising ideas and ZipFest help and semester schedule
  - Possible making TBP shirts = need approval from nationals
  - Be creative and take to nationals
  - UA Shop for Akron Logo or 4-Imprint
  - Buy in bulk
- Review of Welcome Back Meeting and Presidents Meeting
- Will work on creating document for next officers to refer to
  - Include information on reporting and creating different documents that are used throughout the semester

- Continue on new ideas for recruitment:
  - Freshmen: Week 7 Design Teams Discussion Contact Dr. Garafolo Tuesday at 8:50am
  - Sophomore: core classes [static classes/circuits 1]
- In need of EE advisor = contact Dr. Carletta
- Work on ideas for initiation:
  - Involve family in initiation
  - Schedule room and figure out food (Maybe Union Food- Dietary Restrictions (3-time reminder to catering) or Spaghetti Warehouse)- Rachel get info
  - Hower House Possibility = Rachel get info
  - Contact Cleveland, Youngstown, for their initiation if initiates cannot attend ours
  - Contact Mark to understand how he did the name in letters software application
  - Voted to elect those on Co-op before freezing
    - Eligibility: Senior 1/5, Juniors 1/8
- Alumni Relationships to minimize challenge of getting alumni involved
  - Scholarship/ matching funds from Dean's office (Dr. G and Dr. V)
  - Get involved
    - Contact Warren, Alumni funded scholarship
  - Do something for summer involvement = one major social event (Rubber Ducks)
    - Contact Dr. V

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

- Completed Action Items:
  - Rachel = sent in request forms for Semester KickOff
    - Talked to OrgSync about re-registering TBP and TBP is registered for the year
  - Mary = sent out mass email to members about KickOff meeting
    - Semester KickOff meetings were held:
      - August 6, 2017
      - August 7, 2017
  - Mary, Jon, Chris = completed forms for going to national Convention
- Future Action Items
  - Taylor = finish eligibility report and submit
  - Jon = creating attendance sheet which involves figuring out who graduated and was recently initiated

- o Carli =
  - Working on 19-90 Tax return form
    - Will receive help from all officers
  - Reach out to OrgSync to receive code to sign up for Dine and Donate
- o Mary, Jon, Chris = need to complete budget for convention
- o All officers = go through email and respond to unanswered emails
- o Mary = email back to Zip Fest about available times

VII. Index of Exhibits:

- Exhibit A: Attendance of Active Members
  - o Mary Teague
  - o Jon Wittmer
  - o Rachel Grimm
  - o Carlisle DeJulius
  - o Taylor Verba (by phone)
  - o Chris Heldman (by phone)

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 4

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Weekly Meeting

Date(s) of Project:

9/25/2017

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 6/54

0/41

(Please attach a list of names.)

Hours spent on this project.

Organizing: 2

Participating: 1

### DESCRIPTION:

#### I. General Description:

- Update on reporting that is due
  - All eligibility letters should be on their way to the students
  - Keep out the co-op letters next time
- Update on Engineering t-shirt sales
- Get presentation ready for convention
- Fundraisers = unable to do ZipFest because all dates are already reserved
- Engineering futures = Chris is to contact headquarters and get more info

#### II. Purpose & Relationship to Objectives of TBP:

- Working through reports and finding more events to participate in.
- Reaching out to freshmen and sophomores to get more members
- Will visit TBP room in Quaker to use all resources

#### III. Organization & Administration: (in conjunction with another group?)

Yes

No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

- Completed Action Items
  - Mary = emailed Zip Fest
    - All events were already taken and TBP will be unable to participate in Zip Fest
  - Taylor = finished eligibility report and was submitted
  - Mary, Jon, Chris = completed budget for National Convention which will be held in Michigan
  - Engineering t-shirt sales = made \$88
- Future Action Items
  - Forms to fill out
    - 990-N tax form
    - Form to participate in Dine & Donate
  - John, Mary, Chris = finish presentation for National Convention
  - Rachel =
    - Organize food for Initiation
    - Change orientation from Oct. 11 & 12 to Oct. 18 & 19
    - Upload all meeting notes to Google Docs

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Mary Teague
  - Jon Wittmer
  - Rachel Grimm
  - Carlisle DeJulius
  - Taylor Verba (by phone)
  - Chris Heldman (by phone)

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K  
Project: 5

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Weekly Meeting                      Date(s) of Project:  
10/2/2017

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Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:      Active                      Electees:  
Members: 6/54      0/41

---

(Please attach a list of names.)

Hours spent on this project.                      Organizing: 2                      Participating: 1

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### DESCRIPTION:

#### I. General Description:

- No physical meeting done, but updated through messaging of officers
- Eligibility letter updates
  - 15 interested so far, 1 on co-op but will join next semester
  - Need to show people the benefits of joining
- Potential PizzaFire fundraiser on November 14 from 5pm-8pm
  - Put together by Carli
- If want to contact professors of freshmen and sophomore can reach out to Dr. Carletta and 5 advisors: possibly set up so that talk to students who will be juniors in their next semester and are able to actually join TBP
- Finish up presentation and get hyped for convention
- USG Leaders = forwarded email and though would be great opportunity for those not graduating
- Update on reports and engineering futures

#### II. Purpose & Relationship to Objectives of TBP:

- Understand feedback from eligibility letters and get information for future reports.
- Create awareness for fundraiser

- Finalize information for convention and orientation preparation.

III. Organization & Administration: (in conjunction with another group?)

Yes

No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

Messaging was an effective form of communication with the following action items:

- Jon, Chris, Mary = make PowerPoint on chapter effective communication to present at convention
- Jon = preparation for orientation
- Chris = get into Engineering Futures
- Taylor = stay on top of reports
- Jon & Mary = will explore room in Quaker
- Mary = volunteering at Career Fair on October 3 from 7-10 pm.

VII. Index of Exhibits:

- Appendix A: Attendance (all via phone messaging) of Active Members
  - Mary Teague
  - Jon Wittmer
  - Rachel Grimm
  - Carlisle DeJulius
  - Taylor Verba
  - Chris Heldman

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 6

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Weekly Meeting

Date(s) of Project:

10/9/2017

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 5/54

0/41

(Please attach a list of names.)

Hours spent on this project.

Organizing: 2

Participating: 1

### DESCRIPTION:

#### I. General Description:

- Eligibility letter update = 21 people interested so far
- Will reach out to classes to discuss TBP
- Food for initiation finalized = pasta buffet
  - Rachel Grimm is in charge
- Sherry said that everything is set up for the conference
  - Ends on Saturday
- Carli finishing up Tax form
- Future event planning:
  - Engineering futures = need at least 15 people to attend

#### II. Purpose & Relationship to Objectives of TBP:

- Update on eligibility feedback
- Get word out about TBP via freshmen and sophomore classes via support from Dr. Cutright
- Finalization of food for initiation and conference
- Update on reports
- Future event planning



III. Organization & Administration: (in conjunction with another group?)

Yes

No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

Action items:

- Rachel = call catering to put in order for food for initiation
  - Reserve room for Engineering Futures and tell Chris the date to sign up officially
- Mary = make sure have cards for conference
- Carli = finish up Tax form 990 N through The Source
- Chris = wait on Rachel to sign up officially for Engineering Futures

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Mary Teague
  - Jon Wittmer
  - Rachel Grimm
  - Taylor Verba (by phone)
  - Chris Heldman (by phone)
  - Carli DeJulius = unable to attend

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K  
Project: 7

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Weekly Meeting                      Date(s) of Project:  
10/23/2017

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Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:      Active                      Electees:  
Members: 6/54      0/41

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(Please attach a list of names.)

Hours spent on this project.                      Organizing: 2                      Participating: 1

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### DESCRIPTION:

#### I. General Description:

- Orientation update:
  - 49 people gave emails
  - 2 people responded saying they could not attend
  - 20 people at first meeting
  - 22 at second meeting
  - 5 didn't attend/make it to the meeting
- Clarification of reports needing to be completed
- Dr. Cutright would like if TBP officers could go talk to freshmen and sophomore classes
- Initiation prizes were discussed = options include large shirts, bent paperweights, and mugs
- Paint the Rock activity will be taking place on Friday
- STEM can be a possible fundraiser

#### II. Purpose & Relationship to Objectives of TBP:

- Update officers on feedback of orientation and current electees participation and interest
- Event updates including Paint the Rock and Bent Shining

- Verification that TBP officers will need to reach out to students to create interest and excitement

III. Organization & Administration: (in conjunction with another group?)

Yes

No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

The meeting went well with the following action items:

- Mary
  - Buy polish for the bent shining
  - Buy spray paint for Paint the Rock
- Rachel & Taylor
  - Update drive with meeting notes that can be put into the reports
- Carli
  - Give Mary the card to buy the spray paint
- Jon
  - Finish compiling the attendance sheet

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Mary Teague
  - Jon Wittmer
  - Rachel Grimm
  - Carlisle DeJulius
  - Taylor Verba (by phone)
  - Chris Heldman (by phone)

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 8

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Weekly Meeting

Date(s) of Project:

10/30/2017

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 6/54

0/41

(Please attach a list of names.)

Hours spent on this project.

Organizing: 2

Participating: 1

### DESCRIPTION:

#### I. General Description:

- No physical meeting but updated through messaging.
- Reporting update:
  - 40 initiates sent in letters and filled out catalog cards
  - Taylor will use the attendance sheet on drive for the election report
  - Taylor will continue with weekly meeting reports
- Challenge with attendance for electees:
  - Jon has sent emails to those who have not gotten their credits completed and urged them that they need to be active
  - Possibly send different emails to those depending on their current credit count
  - Only 3 credits are necessary and need to iterate that it is NOT that much to do
  - Mary has an update on those who attended the latest activities
- Upcoming events:
  - Replay for Kids = Thursday
  - Bent Shining = Monday
  - Initiation
- Convention bill discussed and action items were distributed to figure this out
- Bent Shining has everything taken care of and will take place next Monday

- o Officers that can attend: Mary, Carli, and Rachel (all others are on co-op)
- o Mary has the rags and metal polish (3 bottles)
- Initiation has a lot of action items
  - o Louis O will be going to CSU for initiation
  - o All officers can attend and will be speaking
  - o Will have initiates and family members vote on the best bents
- Looking to have a networking event next semester with alumni
  - o Mary contacted the Northeastern Ohio Alumni President Zak

II. Purpose & Relationship to Objectives of TBP:

- Bringing everyone an update on the lack of attendance and how to resolve this for next semester
- Initiation updates as it is approaching
- Upcoming event updates

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

- Mary
  - o Send list of people who attended the Rock Painting to Jon
- Rachel
  - o Send an email to the initiates using the attendance sheet (40 total)
    - Will ask if they are staying for the banquet and if they have guests
    - Relay that each guest is \$10
- Chris/Jon
  - o Email Rebecca about when the invoice for the convention fees (\$1300) will be sent to us because Erica told Rachel that the USG funds will be rescinded if not used soon
- Taylor
  - o Continue reporting

VII. Index of Exhibits:

- Appendix A: Attendance (all via phone messaging) of Active Members
  - o Mary Teague
  - o Jon Wittmer
  - o Rachel Grimm
  - o Carlisle DeJulius

- o Taylor Verba
- o Chris Heldman

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 9

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Weekly Meeting

Date(s) of Project:

11/6/2017

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 5/54

0/41

(Please attach a list of names.)

Hours spent on this project.

Organizing: 3

Participating: 1

### DESCRIPTION:

#### I. General Description:

- Initiation update:
  - 41 people in total
  - Louis is attending Case Initiation on Nov. 28
  - Will have officer meeting next week to run through initiation
  - Mugs came in
  - Voting responses indicate several no's
- A lot of professors do not have time to allow TBP to come in and talk (will try to implement next semester)
  - Mary would like for other members to also get involved and not just the officers
- Conference invoice was paid
- End of semester blowout will not be implemented this semester because of the little time from break and finals
  - Will have one next semester
- Credit update
  - Member who plays volleyball has membership on hold due to heavy schedule

- o Improvement for next semester with credits = send out emails with ample amount of time but in the end it is THEIR responsibility

II. Purpose & Relationship to Objectives of TBP:

- Initiation updates and action items.
- Will look into speaking to freshmen and sophomore for next semester. Looking to include other members and not just officers.
- Conference invoice was paid and no longer needs to be focused on.
- Semester party will not happen for Fall.
- Everyone becoming aware of challenge with credits.

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

Action items include:

- Rachel
  - o Continue with reaching out to see what members and guests are attending for food headcount
- Mary
  - o Send out reminder about bents, initiation fee, and guest dinner money for initiation
- Jon
  - o Continuing to reach out to members about credits and responding to TBP emails

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - o Mary Teague
  - o Jon Wittmer = unable to attend
  - o Rachel Grimm
  - o Carlisle DeJulius
  - o Taylor Verba (by phone)
  - o Chris Heldman (by phone)



# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 10

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Fall Semester Kick Off Meeting      Date(s) of Project: 9/6/2017 & 9/7/2017

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Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:      Active Members:      Electees:  
54/54      0/41

---

(Please attach a list of names.)

Hours spent on this project.      Organizing: 2      Participating: 1

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### DESCRIPTION:

#### I. General Description:

- Members were required to attend a Kick-off meeting as a full body organizational meeting.
  - Due to different time schedules two meetings are set and one must be attended or excuse given.
  - The leadership and advisors are introduced and a past semester review is done followed by what the coming semester will hold.
- If members cannot attend they have to have a valid excuse as reminders are sent often.

#### II. Purpose & Relationship to Objectives of TBP:

- Helping members understand the requirements for the upcoming semester
- Giving a preview of the upcoming events for the semester

#### III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

- No action items

VII. Index of Exhibits:

- Appendix A: Attendance
  - All members are required to attend.

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 11

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Fall Engineering Career Fair      Date(s) of Project: 10/3/2017

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input checked="" type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:      Active      Electees:  
Members: 8/54      0/41

(Please attach a list of names.)

Hours spent on this project.      Organizing: 0      Participating: 2

### DESCRIPTION:

#### I. General Description:

- Members can attend the career fair as volunteers either before, during, or after with whatever the University of Akron Co-op office needs done.
  - They have done the entire Student Union company tables set up, led registration, accompanied companies to their table and helped with whatever set-up they needed.

#### II. Purpose & Relationship to Objectives of TBP:

- Strengthen networks with possible companies for future jobs
- Help the University of Akron Engineering Co-Op office with managing the numerous company representatives and students.

#### III. Organization & Administration: (in conjunction with another group?)

Yes

No

All engineering organizations are asked to volunteer for this event.

#### IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): N/A

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Mary Teague
  - Eric Miller
  - Kaitlyn Mangus
  - Letia Bass
  - Linsey Grzeschik
  - Noah Purdy

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 12

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Replay for Kids

Date(s) of Project:

10/9/2017

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input checked="" type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 9/54

0/41

(Please attach a list of names.)

Hours spent on this project.

Organizing: 0

Participating: 2

### DESCRIPTION:

#### I. General Description:

- Members can come into the event without any repair knowledge and work on repairing toys for children with disabilities.
- Soldering and many tools are used to repair a plethora of toys.
  - Useful skills are being learned and the community of Akron is also being improved for children to have toys that suit their individual needs.
- They can go for as long as they like during the two hour workshop and fix what they can. All tools are provided and no knowledge of electronics is needed.
- Fixed toys are returned to organizations that deal with disabled children.

#### II. Purpose & Relationship to Objectives of TBP:

- This workshop is a chance for members to spend time repairing broken electronic toys for kids with disabilities.
- This is a great outreach program for the active members

#### III. Organization & Administration: (in conjunction with another group?)

Yes

No

All engineering organizations are given the invite to volunteer at Replay for Kids.

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

- Students were able to apply knowledge from the classrooms to fix toys.
- Students were also able to extend their knowledge by actually experiencing design modifications.

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Mason Averill
  - Brian Foust
  - Eric Miller
  - Jonathan Hall
  - Kole Williams
  - Michael Knoblauch
  - Noah Purdy
  - Olivia Cole
  - Kathryn Brumbaugh

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 13

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: New Member Orientation      Date(s) of Project:  
10/11/2017 &  
10/12/2017

---

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:      Active      Electees:  
Members: 5/54      38/41

---

(Please attach a list of names.)

Hours spent on this project.      Organizing: 2      Participating: 1

---

### DESCRIPTION:

#### I. General Description:

- Since Tau Beta Pi is not well known on the University of Akron campus, once the eligible members not on co-op receive their letters they are encouraged to email us so we can have a way to contact them and they are invited to come to one of two possible orientation to learn more about us.
- They will see the officers, advisors, previous events and possible future ones, along with notable members and also importantly the incentives of joining.

#### II. Purpose & Relationship to Objectives of TBP:

- This is a great way to see faces of eligible initiates and show the enthusiasm the officers have.
- The letters of invitation are also very personalized to show we are a legitimate, student-run, and enthusiastic chapter.
- It is an event designed for the eligible initiates to get a taste of the organization.

III. Organization & Administration: (in conjunction with another group?)

Yes

No

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

Eligible initiates got a very high level overview of expectations and upcoming events for the TBP organization.

VII. Index of Exhibits:

- Appendix A: Attendance
  - Active Members:
    - Carlisle DeJulius
    - Jon Wittmer
    - Rachel Grimm
    - Mary Teague
    - Chris Heldman
  - Electees:
    - All eligible initiates that are interested in becoming a part of the organization are required to attend.



# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 14

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Meet & Greet

Date(s) of Project:

10/25/2017

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 4/54

10/41

(Please attach a list of names.)

Hours spent on this project.

Organizing: 2

Participating: 1

### DESCRIPTION:

#### I. General Description:

- Cookies and games are provided, members just need to bring a desire to meet potential friends and a positive personality to have a good time with each other.
- We also point out that these people could possibly be business partners in the future so this networking could always be beneficial in their future.
- Games are not focused on TBP, but just general games to get everyone involved and interacting.

#### II. Purpose & Relationship to Objectives of TBP:

- Opportunity for current and new members to connect.
- Implemented based on feedback indicating that members wanted to get to know each other better.
- Encourages the inner networking of our chapter members and initiates.

#### III. Organization & Administration: (in conjunction with another group?)

Yes

X   No

IV. Cost & Personnel Requirements:

Cookies were provided.

Games were brought by officers.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

All members engaged with each other.

The games were very popular as it allowed members to have a little fun and not worry about school.

VII. Index of Exhibits:

- Appendix A: Attendance
  - Electees:
    - Deanna Chapa
    - Hannah Eldridge
    - Kristi Ferrato
    - Mitchell Habegger
    - Bailei Hoyng
    - Megan Laws
    - Connor Michelich
    - Brandon Sours
    - Alison Targosky
  - Active Members:
    - Brian Foust
    - James Valerio
    - Michael Knoblauch
    - Sean Blake

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 15

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Rock Painting Date(s) of Project: 10/26/2017

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project: Active Members: 14/54 Electees: 23/41

(Please attach a list of names.)

Hours spent on this project. Organizing: 1 Participating: 1

### DESCRIPTION:

#### I. General Description:

- During warm weather, our chapter likes to paint a giant rock and three smaller ones on campus with Tau Beta Pi theme.
- It's a fun and easy event that only requires teamwork creativity and some spray paint!
- The members can do whatever they want, as long as the bent and "Tau Beta Pi" is easily seen.
  - o It is probably the most fun event we have and it is directly in the middle of campus making it an easily accessible event for those without cars and such.
  - o Although most events are on campus, this one has the deepest connection next to the bent shining.

#### II. Purpose & Relationship to Objectives of TBP:

- Easy, fun, creative way to get members involved and to get TBP's name out on campus for all to see.

#### III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements:

Spray paint and brushes were brought to decorate the rock on campus that all organizations paint at some point in the semester.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): N/A

VII. Index of Exhibits:

- Appendix A: Attendance
  - Active Members:
    - Mary Teague
    - Andrew Udovich
    - Claire Langenderfer
    - Elyse Petek
    - John Stefan
    - Jonathan Hall
    - Kaitlyn Mangus
    - Kole Williams
    - Linsey Grzeschik
    - Matthew Krami
    - Michael Selzer
    - Michael Knoblauch
    - Sean Blake
    - Travis Pero
  - Electees:
    - Deanna Chapa
    - Hannah Eldridge
    - Kristi Ferrato
    - Timothy Grassi
    - Mitchell Habegger
    - Bailei Hyong
    - Megan Laws
    - Connor Michelich
    - Brandon Sours
    - Alison Targosky

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 16

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Make a Difference Day

Date(s) of Project:

10/28/2017

Project Area:	<input checked="" type="checkbox"/>	Community/ Liberal Culture	<input type="checkbox"/>	University/College	<input type="checkbox"/>	Profession/ Engineering
	<input type="checkbox"/>	Chapter/Social	<input type="checkbox"/>	Education/Prof. Dev.	<input type="checkbox"/>	K-12/MindSET
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

Number of persons who participated in this project:

Active

Electees:

Members: 1/54

4/41

(Please attach a list of names.)

Hours spent on this project.

Organizing: 0

Participating: 2

### DESCRIPTION:

#### I. General Description:

- October 28th is the 2017 National Day of Service, and UA is proud to serve among the thousands of volunteers dedicating their time across the nation.
- Make A Difference Day is the most encompassing national day of helping others.
  - Held annually on the fourth Saturday of October, millions of Americans are rallied into a single day of action to help change the world.
  - The University of Akron has participated in this national day of service for the last twelve years. 2017 marks the 13th year of our participation!
- UA volunteers were at service sites for 2 hours from 9 a.m. to 11 a.m.
  - UA supplies the volunteers with breakfast and snacks before they leave, so they don't need to worry about providing food.
  - However, in regard to tools and supplies, UA does ask that each service site provide the needed equipment for their designated service project. UA provides transportation to and from service sites!

II. Purpose & Relationship to Objectives of TBP:

- Great way for members to volunteer in the Akron community.

III. Organization & Administration: (in conjunction with another group?)

Yes

No

Every student organization is invited to participate in this event.

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

Students are able to take part in an experience that is greater than just the classroom and school but the actual community they live in.

We are looking to get a better representation of TBP at this event, but a lot of members volunteer with another organization they are a part of.

VII. Index of Exhibits:

- Appendix A: Attendance
  - Electees:
    - Miranda Hughes
    - Amanda Jancewicz
    - Michael Morgan
    - Hannah Verbanac
  - Active Members:
    - Sean Blake

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 17

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Replay for Kids (2)

Date(s) of Project:

11/2/2017

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input checked="" type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 5/54

18/41

(Please attach a list of names.)

Hours spent on this project.

Organizing: 0

Participating: 2

### DESCRIPTION:

#### I. General Description:

- Members can come into the event without any repair knowledge and work on repairing toys for children with disabilities.
- Soldering and many tools are used to repair a plethora of toys.
  - Useful skills are being learned and the community of Akron is also being improved for children to have toys that suit their individual needs.
- They can go for as long as they like during the two hour workshop and fix what they can. All tools are provided and no knowledge of electronics is needed.
- Fixed toys are returned to organizations that deal with disabled children.

#### II. Purpose & Relationship to Objectives of TBP:

- This workshop is a chance for members to spend time repairing broken electronic toys for kids with disabilities.
- This is a great outreach program for the active members

III. Organization & Administration: (in conjunction with another group?)

Yes

No

All engineering organizations are given the invite to volunteer at Replay for Kids.

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

- Students were able to apply knowledge from the classrooms to fix toys.
- Students were also able to extend their knowledge by actually experiencing design modifications.

VII. Index of Exhibits:

- Appendix A: Attendance
  - Active Members:
    - Mason Averill
    - Evan Fritz
    - James Valerio
    - Rick Tang
    - Kathryn Brumbaugh
  - Electees:
    - Joshua Beck
    - Zack Broadbent
    - Deanna Chapa
    - Patrick Cole
    - Benjamin Gleichert
    - Timothy Grassi
    - Kelly Haslett
    - Sydney Kandray
    - Guan-Bok Kwok
    - Leah McPherson
    - Jacob Miller
    - Michael Morgan
    - Kristina Nguyen
    - Timothy Snider
    - Richard Svetlak
    - Hannah Verbanac
    - Louis Orehek
    - Richard Desatnik



# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 18

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Shine the Bent Date(s) of Project: 11/9/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project: Active Members: 17/54 Electees: 19/41

(Please attach a list of names.)

Hours spent on this project. Organizing: 1 Participating: 1

### DESCRIPTION:

#### I. General Description:

- Our bent is outside our Auburn Science and Engineering Center and every semester we polish it to ensure it doesn't look too tarnished. It could use more elbow grease but we try!

#### II. Purpose & Relationship to Objectives of TBP:

- Get members involved in more social activities.
- Help members see where our bent actually is on campus.
- Provide members with an option to help make TBP better on campus.

#### III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

#### IV. Cost & Personnel Requirements:

Polish was purchased to shine the bent along with rags.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

Great turnout of students. Bent looked very shiny after the event.

VII. Index of Exhibits:

- Appendix A: Attendance
  - Active Members:
    - Jenna Schlessel
    - Carlisle DeJulius
    - Mary Teague
    - Anna Tombazzi
    - Dana Cressman
    - Andrew Udovich
    - Brian Foust
    - Elyse Petek
    - Jonathan Hall
    - Kaitlyn Mangus
    - Letia Bass
    - Matthew Kraml
    - Michael Selzer
    - Michelle Ayers
    - Rick Tang
    - Sean Blake
    - Travis Pero
  - Electees:
    - Russell Catania
    - Deanna Chapa
    - Patrick Cole
    - Mariah Costa
    - Kristi Ferrato
    - Kyle Glascott
    - Benjamin Gleichert
    - Kelly Haslett
    - Miranda Hughes
    - Sydney Kandray
    - Guan-Bok Kwok
    - John Markus
    - Leah McPherson
    - Jacob Miller
    - Kristina Nguyen
    - Timothy Snider
    - Kate Wegman

- Louis Orehek
- David Kinion

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 19

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Inquire, Innovate, and Invent! Date(s) of Project: 11/12/2017

Project Area:	<input type="checkbox"/>	Community/ Liberal Culture	<input type="checkbox"/>	University/College	<input type="checkbox"/>	Profession/ Engineering
	<input type="checkbox"/>	Chapter/Social	<input type="checkbox"/>	Education/Prof. Dev.	<input checked="" type="checkbox"/>	K-12/MindSET

Number of persons who participated in this project: Active Members: 7/54 Electees: 0/41

(Please attach a list of names.)

Hours spent on this project. Organizing: 0 Participating: 2

### DESCRIPTION:

#### I. General Description:

- Members are encouraged to be a part of this program designed to help girls in grade 6-12 become interested in engineering and inventing.
- The Chapter helps Leading groups of students around to different areas where they participate in hands on engineering activities like soldering simple circuits and building models trebuchets.
- Hands on instruction of children through STEM activities.
- Explaining the different fields of engineering and showing off various student projects like the University of Akron NASA Robotics team Mining Robot.
- They need volunteers to help for a couple hours in a variety of roles such as:
  - Registration
  - Leading workshops with younger girls
  - Serving on a student panel
- The work is fun and some members speak to the entire group of their experiences and why engineering is a great choice for all incoming students-for BOTH women and men.

#### II. Purpose & Relationship to Objectives of TBP:

- This workshop is a chance for members to spend time inspiring young girls to explore the field of engineering.
- This is a great outreach program for the active members.

III. Organization & Administration: (in conjunction with another group?)

Yes

No

All engineering organizations are asked to volunteer at this event.

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

Students felt that this was a great event to take part in as it went beyond the college student scene, but was able to inspire the younger generation.

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Mychal Brady
  - Christopher Heldman
  - Jaclyn Miller
  - Carlisle DeJulius
  - Dana Cressman
  - Claire Langenderfer
  - John Stefan

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 20

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Stem Outreach/Zip to STEM      Date(s) of Project: Over course of many weeks

---

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input checked="" type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:      Active Members: 3/54      Electees: 1/41

---

(Please attach a list of names.)

Hours spent on this project.      Organizing: 1      Participating: 2  
hours per visit

---

### DESCRIPTION:

#### I. General Description:

- A student created AutoCAD program is taught through training sessions to members who take part.
- Local intercity schools then have a several week program where our students come into their classrooms to teach the middle schoolers how to utilize the program to design a derby car.
  - TBP members need to have a thorough knowledge of the program to teach it to the students and help them not get frustrated, but fall in love with engineering and problem-solving. We heavily encourage them to think uniquely on what will make the car the most aerodynamically efficient.
- The actual derby car wind tunnel and also another part of the student design, allows the students to see the effects of shape and weight on the aerodynamics of the vehicle. After the design stage some cars are 3D printed and sent to the racing competition.

II. Purpose & Relationship to Objectives of TBP:

- Helping members reach out to the local community and implement classroom lessons to help inspire students.

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

Members enjoyed reaching out to help younger students with programming and designing a derby car. It allowed members to not only learn more about the program itself, but also more about themselves as engineers and leaders.

VII. Index of Exhibits:

- Appendix A: Attendance
  - Electees:
    - Steven Van Meter
  - Active Members:
    - Travis Pero
    - Mary Teague
    - Rachel Grimm

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 21

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Officer Meeting Date(s) of Project: 1/16/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project: Active Members: 4/76 Electees: 0/19

(Please attach a list of names.)

Hours spent on this project. Organizing: 2 Participating: 1

### DESCRIPTION:

#### I. General Description:

- District Conference held in Miami, OH on April 6-7
  - Jon can attend and possibly Chris Heldman
- Events that will be held spring semester (working on having more social events based on feedback from previous semester)
  - Game night
  - Frisbee/Volleyball
  - TBP Support the Zippers
  - Kickoff Social
  - Meet & Greet
  - Pi Day
- Engineering Futures will be the big event of the semester
- Credit change to 5 hours a semester
  - Possibly change an event to combine the bent shining and painting the rock
    - Or even combine bent shining and paint the rock with another full event
  - Of the 5 = at least 3 have to be volunteer
  - For the big events = great for students to participate in and if they finalize their hours in that event then that is great for them



- TBP will have a team for Relay for Life
- Contacting initiates = will still give letters out

II. Purpose & Relationship to Objectives of TBP:

- Update on events for spring semester (times and dates)
- Discussion over credit change for members
- Check in of funds (around \$3000) for TBP that can be used for the upcoming semester
- Best way to contact initiates
- Discussion over possible new advisor to take place of Dr. Verstraete retiring
- Leadership changes discussed to bring in 3 more roles

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

Meeting went well and action items were discussed:

- Taylor = lead Relay for Life team
- Carli = will reach out to Dr. Willits about taking Dr. Verstraete spot as advisor
- Mary = finalize event schedule and send out to TBP
- Rachel = reserve rooms for events on schedule

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Carli DeJulius
  - Rachel Grimm
  - Taylor Verba
  - Jon Wittmer
  - Mary Teague

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 22

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Advisor Meeting

Date(s) of Project:

1/19/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 9/76

0/19

(Please attach a list of names.)

Hours spent on this project.

Organizing: 3

Participating: 1

### DESCRIPTION:

#### I. General Description:

- Discussion of leadership change
  - Advisors mentioned that can also have committee-chairs
- Advisors liked the event schedule update with more social events
- Understood the rules of asking for student information through UA
  - Can possibly reach out to the Registrar
- Mentoring possibility for TBP because the College of Engineering is improving the department for students that have an undecided engineering major.
  - Possibly shadow day or speaking at Akron Experience Classes

#### II. Purpose & Relationship to Objectives of TBP:

- Communicate with advisors on updates/changes/improvements that can be implemented for the spring semester
- Voted on freezing juniors on co-op eligibility
- Discussed possible changes to constitution

#### III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

#### IV. Cost & Personnel Requirements:

N/A

#### V. Special Problems:

N/A

#### VI. Overall Evaluation/Results (Be Specific):

Meeting went very well with a lot of input from advisors. Dr. Verstraete also informed the group of changes that will be happening in the College of Engineering that Tau Beta Pi can start moving forward with. The following action items were assigned:

- Start thinking about TBP holding 1 large event a semester:
  - Engineering Futures
    - Can be for all majors and market it to be that way sparking interest in campus
- Increasing Advisory Board =
  - Carli will reach out to Dr. Willits about becoming BME because she is already a TBP
  - Mary =
    - Will check on the upcoming advisory cycle
      - Dr. Newby possibly thinking about swapping out with Dr. Lillard
    - Discuss with Dr. Sadhan C. Jana of Polymer about having an advisor
    - Reach out to Dr. Carletta about possibly attending the weekly EE/CE department meeting and speaking to the professors

The meeting consisted of finalization on the below items:

- Credit change to 5 hours was approved
- Juniors on co-op will have “frozen eligibility”
  - This will allow them to not miss their opportunity to join TBP because of being on co-op and no longer making the cut-off
- Constitution changes will be looked at
  - Roberts Rule = will stay in constitution because it is important for holding a meeting

#### VII. Index of Exhibits:

- Appendix A: Attendance
  - Advisors:
    - Dr. Verstraete
    - Dr. Quinn

- Dr. Cutright
- Dr. Newby
- Dr. Garafolo
- o Officers (Active Members)
  - Taylor Verba
  - Jon Wittmer
  - Mary Teague
  - Carli DeJulius

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 23

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Weekly Meeting Date(s) of Project: 1/23/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project: Active Members: 5/76 Electees: 0/19

(Please attach a list of names.)

Hours spent on this project. Organizing: 1 Participating: 1

### DESCRIPTION:

#### I. General Description:

- Engineering Futures update:
  - 16 people signed up already including officers
  - Need to get a true number so that TBP executive can know
  - Food options = through the Student Union
- Possibly use ASEC for some rooms = need to contact people in ASEC about these
- Relay for Life team organized and email will be sent out to organization to sign up
  - Team Name: Christmas Carolling in July
- Semester Kick Off Update:
  - Next Wednesday January 31 from 12:00-2:00 in SU 314
  - Will get Einstein's bagels
  - Officer attendance: Chris can't come
- New merchandise for attendance give away
- Initiation update: room is reserved for ceremony but may need to use Honors Common Room for the dinner

II. Purpose & Relationship to Objectives of TBP:

- Update of events that are coming up: Engineering Futures, Semester Kick Off
- Discuss option of starting leadership structure change to get people involved as quick as possible to not have the transition turnover struggles at the end of the semester
- Report updates from Fall 2017
- Room reservations for upcoming events

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

Very efficient meeting with the following action items:

- Mary =
  - Edit the "Engineering Futures" flyer
  - Think of games for the Semester Kick Off
  - Write description of fall events so Taylor can create reports for them
- Carli =
  - Order and bring bagels to Semester Kick Off

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Chris Heldman
  - Rachel Grimm
  - Mary Teague
  - Taylor Verba
  - Carli DeJulius

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 24

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Weekly Officer Meeting      Date(s) of Project: 1/30/2018

---

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:      Active      Electees:  
Members: 4/76      0/19

---

(Please attach a list of names.)

Hours spent on this project.      Organizing: 1      Participating: 1

---

### DESCRIPTION:

#### I. General Description:

- Social Event update =
  - Location = SU 314
  - Time = 12-2
  - Food (bagels) and games
  - Will share PowerPoint that shared at Advisor Meeting
  - Officer attendance:
    - Rachel
    - Carli
    - Mary
    - Taylor (1-2)
    - Jon
- Relay for Life update =
  - Goal as of right now = \$1000
  - Total right now = \$645

- o Will be partnering with the SWE
- o Will have to send out information to see if anyone else wants to be a part of the team
  - Once have info, then can have meeting with all the people that are interested
- PizzaFire Fundraiser = March 20
  - o Carli is in charge and members must RSVP in order for the event to happen
- Eligibility Update =
  - o Jon will find out the address for all the eligible students
  - o Mary working on editing the list to remove the current members
  - o Report due = February 11

II. Purpose & Relationship to Objectives of TBP:

- Update the officers on the upcoming events and reporting due dates.
- Shared the incredible progress on the relay for life team.
- Made sure there was unity and organization for the social event that would be held the next day.

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

Meeting was productive with the following action items:

- Jon =
  - o Add the WIE events to the attendance sheet (Replay)
    - Can email Heidi about Replay list
    - Mary thinks she got it this time -- will send to Jon
  - o Shadow Mary more for the future of TBP
    - Next week = Wednesday, February 7 @ noon
  - o Look for list of current members on TBP website to help Mary with eligibility list
- Mary =
  - o Working on eligibility list



- Call Chris for an update on the flyers and stuff
- Carli =
  - Send out email about PizzaFire Fundraiser
  - Bring UNO to social event tomorrow
- Taylor
  - Heading to Relay for Life meeting tonight
  - Work on Eligibility Report due February 11

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Jon Wittmer
  - Rachel Grimm
  - Mary Teague (via phone)
  - Taylor Verba

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 25

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Weekly Officer Meeting Date(s) of Project: 2/6/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project: Active Members: 4/76 Electees: 0/19

(Please attach a list of names.)

Hours spent on this project. Organizing: 1 Participating: 1

### DESCRIPTION:

#### I. General Description:

- **Orientation**
  - 14th (Wednesday 1-2pm) and 15th (Thursday 5-6pm)
  - Mary will create a presentation and put it on the drive
  - Initiates will do the catalog cards at the meeting
    - Help them understand that this is the name that will be on their membership cards and on their certificate
- **Attendance**
  - Jon is working on the attendance from the previous Replay for Kids
    - Unless specified, Jon is putting in 1 hour for the time commitment
  - Taylor will get into contact with Erin Elosh about who worked at the Career Fair
- **Engineering Futures** = everything is ready for the event
- **Upcoming Events**
  - Cupcake Wars = 6:30 pm - 9:00 Wednesday February 21
    - Minute to Win-It games and then can possibly win money for organization and prizes

- Teams of 6 and can have multiple teams
  - Mary will send out email seeing if people are interested in attending this event
    - If team is created = then will attend and can put toward social awards
- E-Week Banquet
  - Mary is bringing the table cloth, the constitutions, some ribbons and bent examples, along with definition of TBP
  - Still have 2 tickets for E-Week banquet
- Monster's Games and Cavs Game for Relay for Life
  - Monster's game will possibly replace the Kent Basketball game
    - Deadline = March 16
      - Start spreading word on the first week of March
    - Event date = March 24
    - Going to see if there is interest in going bc it is during spring break
  - Cavs Game = will check out the interest
    - Event date = March 19
- Pi Day
  - President Wilson said he would be willing to get a pie in his face
  - Will have trivia at the event
  - Event hours = 4pm - 6pm
- **Initiation** = District Director (Warren) can come to initiation
- **Merchandise:**
  - Bookmarks = possibly have the shape of the bent
    - Good picture of the bent
    - Can possibly have zippy holding a bent
    - Will be handed out to everyone, not just members
  - T Shirts =
    - Mary has put in a request with the Source to think of designs
    - Looking at national t-shirts or possibly design them
    - Taylor will reach out to her contact about t-shirts and Mary will look into national website = will connect next week about what is the best option

II. Purpose & Relationship to Objectives of TBP:

- Verify upcoming responsibilities

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

Action Items:

- Jon = update members' hours
- Taylor = reach out to Erin Elosh for list of volunteers from Career Fair
  - Send emails out about Monsters and Cavs Game for Relay for Life

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Mary Teague
  - Chris Heldman
  - Taylor Verba
  - Jon Wittmer

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 26

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Weekly Officer Meeting      Date(s) of  
Project: 2/13/2018

---

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:      Active      Electees:  
Members: 5/76      0/19

---

(Please attach a list of names.)

Hours spent on this project.      Organizing: 1      Participating: 1

---

### DESCRIPTION:

#### I. General Description:

- **Engineering Futures**
  - Requested more tables
  - Food is set
  - Room is set
- **Orientation**
  - Wednesday Orientation : 1-2 pm
    - Jon, Taylor, Mary can come
  - Thursday Orientation : 5-6 pm
    - Jon, Chris (maybe) and Rachel can come
  - Students have been emailed
- **Cords**
  - Will need to order soon so Mary will be reaching out to everyone
  - Around \$11
- **Meet & Greet** = TBP members can meet and hangout; cookies will be ordered

- **T-Shirts** = Taylor is reaching out to contacts
- **Pi-Day** = still organizing but not enough faculty at the moment are signed up

II. Purpose & Relationship to Objectives of TBP:

- Understand expectations and things to do for upcoming events
- Verify that officers will be at the orientation events

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

Action Items:

- Mary = send out emails about cords
- Carli = collect money for cords
- Chris = verify plans for Engineering Futures event

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Jon Wittmer
  - Chris Heldman
  - Mary Teague
  - Rachel Grimm
  - Taylor Verba

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 27

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Officer Weekly Meeting

Date(s) of Project:

2/27/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 4/76

0/19

(Please attach a list of names.)

Hours spent on this project.

Organizing: 1

Participating: 1

### DESCRIPTION:

#### I. General Description:

- Initiation
  - Have dinner at Spaghetti Warehouse
- Shirts
  - Give away to initiates at initiation
  - Sell to current members
  - Will work with uashop to update the color of shirt to be more gold
- Chemstress Awards
  - The officers have to chose which teacher wins
  - TBP members need to send more than just a sentence when we actually need a paragraph
  - Lots of time taken to consider different professors
  - Dr. Wang is the winner for this year
- Upcoming Events Officer Availability
  - Kent game Friday at 7 = Rachel Grimm and Mary Teague will be there

- o Kids Career Day = Chris will be there
- o Pi Day = need more people
  - Taylor will email Dr. Davis

II. Purpose & Relationship to Objectives of TBP:

- Update officers on initiation
- Mary divided upcoming responsibilities so that everything can get done
- Officers choose a winner for Chemstress Award

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

- Taylor = continue working on t shirts
- Jon = continue updating hours for active members
- Mary = contact Dr. Wang about winning Chemstress award

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - o Mary Teague
  - o Jon Wittmer
  - o Taylor Verba
  - o Rachel Grimm



# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 28

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Weekly Officer Meeting Date(s) of Project:

3/13/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project: Active Members: 5/76 Electees: 0/19

(Please attach a list of names.)

Hours spent on this project. Organizing: 1 Participating: 1

### DESCRIPTION:

#### I. General Description:

- Pi Day: Will be selling pies in ASEC lobby from 1-3 pm
  - Proceeds will go to Relay for Life team
- PizzaFire Fundraiser = Start to advertise
  - Everyone post on social media and tell friends
  - People can come even if not TBP members
  - March 20 from 5:00-8:00 pm at 22 Exchange
- SORF Forms needed for:
  - Bowling Night (snacks)
  - Initiation Dinner
  - Initiation Fees to Nationals
- Initiation update:
  - Rachel will go visit Spaghetti Warehouse
    - Will give them an estimate

- Need to make sure we have a number of people who are planning to come
- T Shirt update:
  - Shirts are complete and ready to be picked up on Thursday
  - Will sell shirts for \$10.00
  - Taylor will send out an email to everyone about t-shirts
- Election report direction update:
  - If on co-op = Rejected with “D”
  - If no response and not on co-op = Rejected with “A1 or A2”
  - If being initiated = Elected
- Chris will work on the leadership change update

II. Purpose & Relationship to Objectives of TBP:

- Update officers on upcoming fundraisers and events
- Update on upcoming report due dates
- Update on leadership role change

III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

Action Items Include:

- Carli
  - SORF forms for:
    - Bowling Night (snacks/plates) [<\$25]
      - Will buy them and take care of it
    - Initiation Dinner
    - Initiation Fees to Nationals
  - Collect money for cords, distribute, and bring money to Source
- Taylor
  - Emails to send out:
    - Relay CLE Games (send out Wednesday & Tuesday)
    - Pizza Fire Fundraiser & Bowling Night (send out Thursday & Monday)
    - T Shirt Email (send out Monday)
  - Election Report

- Email Warren and asking about the procedure and to ask Roger
      - warren@a1create.net
      - roger@tbp.org
    - Explain procedure
- Rachel
  - Visit Spaghetti Warehouse and give them an estimate for the number of guest
- Chris
  - Will work on getting the leadership positions initiated
- Mary
  - Cords = will order and write down the process for the next President to understand
    - Send out a reminder email on Thursday about cords
- Jon
  - Will get attendance for all of the recent events
  - Will take care of complaints for members that are not completing their hours

#### VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Jon Wittmer
  - Mary Teague
  - Rachel Grimm
  - Chris Heldman
  - Taylor Verba

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 29

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Scholar's Day

Date(s) of Project:

1/20/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input checked="" type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members:

0/19

12/76

(Please attach a list of names.)

Hours spent on this project.

Organizing: 0

Participating: 2

### DESCRIPTION:

#### I. General Description:

- High school seniors come to Akron to see the campus to confirm their attendance. Here, they want to see directly from the students, so of course we lead tours through the engineering buildings and some speak on committees or individually with students.

#### II. Purpose & Relationship to Objectives of TBP:

- This is a great recruitment event for Akron and many Tau Bates help out without going through the chapter as they are active in many other organizations. Tabling can also be done so those who are simply curious can ask some pointed questions to students.

#### III. Organization & Administration: (in conjunction with another group?)

Yes

No

#### IV. Cost & Personnel Requirements:

N/A

V. Special Problems:

N/A

VI. Overall Evaluation/Results (Be Specific):

Exciting for TBP to help incoming students fall in love with UA.

VII. Index of Exhibits:

- Appendix A: Attendance
  - Active Members
    - Olivia Cole
    - John D'Edigio
    - Michael Knoblauch
    - Eric Miller
    - Mary Teague
    - Gregory Brown
    - Linsey Grzeschik
    - Erika Howard
    - Kelly O'Neill
    - Anna Tombazzi
    - James Valerio
    - Joan Wood

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 30

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Replay for Kids

Date(s) of Project:

1/25/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input checked="" type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 9/76

0/19

(Please attach a list of names.)

Hours spent on this project.

Organizing: 0

Participating: 2

### DESCRIPTION:

#### I. General Description:

- Members can come into the event without any repair knowledge and work on repairing toys for children with disabilities.
- Soldering and many tools are used to repair a plethora of toys.
  - Useful skills are being learned and the community of Akron is also being improved for children to have toys that suit their individual needs.
- They can go for as long as they like during the two hour workshop and fix what they can. All tools are provided and no knowledge of electronics is needed.
- Fixed toys are returned to organizations that deal with disabled children.

#### II. Purpose & Relationship to Objectives of TBP:

- This workshop is a chance for members to spend time repairing broken electronic toys for kids with disabilities.
- This is a great outreach program for the active members

#### III. Organization & Administration: (in conjunction with another group?)

Yes

No

All engineering organizations are given the invite to volunteer at Replay for Kids.

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

- Students were able to apply knowledge from the classrooms to fix toys.
- Students were also able to extend their knowledge by actually experiencing design modifications.

VII. Index of Exhibits:

- Appendix A: Attendance of Active Members
  - Michala Dauterman
  - Carlisle DeJulius
  - Linsey Grzeschik
  - Monica Lacek
  - Wade Nelson
  - Rick Tang
  - Anna Tombazzi
  - Bryan Truax
  - James Valerio

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 31

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: TBP Kickoff Social

Date(s) of Project:

1/31/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active Members:  
48/76

Electees:  
0/19

(Please attach a list of names.)

Hours spent on this project.

Organizing: 2

Participating: 2

### DESCRIPTION:

#### I. General Description:

- Social Event for TBP members to get to know each other more and have some fun.
- Event included food and games that could be played.
- Information was also shared at the top of the hour so that people were aware of some of the changes that were happening in the organization.

#### II. Purpose & Relationship to Objectives of TBP:

- Feedback from previous semester, indicated the desire for more social events so this was created to improve on the events.
- Changes and improvements of the organization were shared with the group including the credit change, event updates, and leadership structure change.
- Upcoming events were announced including Engineering Futures and Relay for Life.

#### III. Organization & Administration: (in conjunction with another group?)

Yes

No



#### IV. Cost & Personnel Requirements:

- \$67 for the food that was provided = Einstein Bagels and Schmeear

#### V. Special Problems:

N/A

#### VI. Overall Evaluation/Results (Be Specific):

Great turnout for active members. Was able to update members on changes and get them excited for future events. Also created a great environment for mingling with other members, which is a huge goal for this semester.

#### VII. Index of Exhibits:

- Appendix A: Attendance
  - Andy Udovich
  - Mary Teague
  - Taylor Verba
  - Jon Wittmer
  - Rachel Grimm
  - Carli DeJulius
  - Anna Tombazzi
  - Anny Carroll
  - Aubrey Kozer
  - Autumn Furniss
  - Benjamin Gleichert
  - Brandon Sours
  - Brian Foust
  - Bryan Truax
  - Ceara Stack
  - Claire Langenderfer
  - Dana Cressman
  - Elisabeth Meyer
  - Erika Howard
  - Greg Brown
  - Jenna Schlessel
  - John D'Egidio
  - John Stefan
  - Kaitlyn Mangus
  - Katie Brumbaugh
  - Kole Williams
  - Kristi Ferrato
  - Kyle Glascott
  - Kyle Pohlman

- Leah McPherson
- Linsey Greszchyk
- Logan Jacobs
- Luke Held
- Mason Averill
- Matt Hammerstein
- Matt Kraml
- Michael Knoblauch
- Michael Morgan
- Michael Selzer
- Mitchell Habegger
- Mychal Brady
- Nicholas Pottschmidt
- Olivia Cole
- Paul Lewandowski
- Sean Blake
- Sean Sullivan
- Sydney Kandray
- Theresa Chapa

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 32

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Interview Preparation Date(s) of Project: 2/1/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input checked="" type="checkbox"/> University/College	<input checked="" type="checkbox"/> Profession/ Engineering
	<input type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project: Active Members: 25/76 Electees: 0/19

(Please attach a list of names.)

Hours spent on this project. Organizing: 0 Participating: 1

### DESCRIPTION:

#### I. General Description:

- Working with three other organizations we put on workshops and presentations for professional behavior, Linkin account, mock interviewing, general questions and answers, etc. Tau Beta Pi presented on how to view opportunity instead of as work. Mock interviews were held with Tau Beta Pi leading it and the presentations.

#### II. Purpose & Relationship to Objectives of TBP:

- Those taking part said they felt more prepared for finding a co-op or full-time position.
- Linkin has been proven to be a major aspect of looking for prospective employees for major companies.
- We wanted to make students more confident in themselves to feel more at ease with the interview.

#### III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

IV. Cost & Personnel Requirements:

Pizza and drinks were also provided.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

Members felt more prepared for upcoming career fair.

VII. Index of Exhibits:

- Appendix A: Attendance
  - Active Members
    - Mason Averill
    - Michelle Ayers
    - Letia Bass
    - Sean Blake
    - Mychal Brady
    - Ivy Brosch
    - Greg Brown
    - Kathryn Brumbaugh
    - Anny Carroll
    - Russell Catania
    - Theresa Chapa
    - Olivia Cole
    - Mariah Costa
    - Dana Cressman
    - John D'Edigio
    - Matt Hammerstein
    - Luke Held
    - Nathaniel Hawk
    - Logan Jacobs
    - Erika Howard
    - Kaitlyn Mangus
    - Michael Morgan
    - Monica Lacek
    - Matthew Kraml
    - Taylor Verba

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 33

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Engineering Futures

Date(s) of Project:

2/17/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input type="checkbox"/> Chapter/Social	<input checked="" type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 3/76

2/19

(Please attach a list of names.)

Hours spent on this project.

Organizing: 2

Participating: 4

### DESCRIPTION:

#### I. General Description:

- Effective Communication Engineering Futures was held with the help of TBP HQ.

#### II. Purpose & Relationship to Objectives of TBP:

- Provide help with professional development.

#### III. Organization & Administration: (in conjunction with another group?)

Yes

No

#### IV. Cost & Personnel Requirements:

Taco buffet was provided.

#### V. Special Problems: N/A

#### VI. Overall Evaluation/Results (Be Specific):

Went well, looking to reach out to more people for the next time we hold this event.

VII. Index of Exhibits:

- Appendix A: Attendance
  - Electee
    - Lucas Bloom
    - Matthew Reppa
  - Active Members
    - Sean Blake
    - Anna Tombazzi
    - Chris Heldman

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 34

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: E-Week Banquet Date(s) of Project: 2/22/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input checked="" type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project: Active Members: 18/76 Electees: 0/19

(Please attach a list of names.)

Hours spent on this project. Organizing: 0 Participating: 2

### DESCRIPTION:

#### I. General Description:

- In celebration of Engineering week, many Tau Bates went with respective organizations or our chapter to speak about their work on design teams or to receive scholarships and awards.

#### II. Purpose & Relationship to Objectives of TBP:

- Members receive recognition for their hard work throughout the year.

#### III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

All engineering organizations are invited.

#### IV. Cost & Personnel Requirements: N/A

#### V. Special Problems: N/A

## VI. Overall Evaluation/Results (Be Specific):

It was a great dinner with company networking and seeing design team and other engineering organizations results from their work.

## VII. Index of Exhibits:

- Appendix A: Attendance
  - Active Members
    - Taylor Verba
    - Mary Teague
    - Chris Heldman
    - Carlisle DeJulius
    - Anna Tombazzi
    - Olivia Cole
    - Kathryn Brumbaugh
    - Adrianna Dunlap
    - Brian Foust
    - Rachel Grimm
    - Luke Held
    - Monica Lacek
    - Wade Nelson
    - Noah Purdy
    - Ceara Stack
    - Kole Williams
    - Jon Wittmer
    - Joan Wood
    - Sean Sullivan
    - Kaitlyn Mangus



# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 35

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Kid's Career Day

Date(s) of Project:

3/3/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input checked="" type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Members: 8/76

Electees:

2/19

(Please attach a list of names.)

Hours spent on this project.

Organizing: 1

Participating: 4

### DESCRIPTION:

#### I. General Description:

- Members can help with varying activities including:
  - Helping with Hovercraft
  - Leading groups of students around to different areas where they participate in hands on engineering activities like designing balloon rockets, and vibrating bug bots.
  - Hands on instruction of children.
  - Explaining the different fields of engineering and showing off various student projects like the University of Akron NASA Robotics team Mining Robot.
  - Registration
  - Activity helper
  - Set up
  - Clean up
  - Photography
- Career Fair Days include:
  - Akron Science Olympiad Tournament
  - BEST Medicine Career Fair

- o Goodyear Kids Career Fair

II. Purpose & Relationship to Objectives of TBP:

- Members are able to help younger students.

III. Organization & Administration: (in conjunction with another group?)

Yes

No

All engineering organizations are asked to volunteer.

IV. Cost & Personnel Requirements:

Breakfast is provided.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

Students enjoyed helping younger students with many different activities.

VII. Index of Exhibits:

- Appendix A: Attendance
  - o Active Members:
    - John D'Egidio
    - Erik Dickens
    - Mitchell Habegger
    - Nathaniel Hawk
    - Joan Wood
    - Russell Catania
    - Mariah Costa
    - Sean Sullivan
  - o Electees:
    - Elizabeth Clifford
    - Katie Kise

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 36

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Pie Day Selling & Trivia

Date(s) of Project:

3/14/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project:

Active

Electees:

Members: 7/76

0/19

(Please attach a list of names.)

Hours spent on this project.

Organizing: 2

Participating: 3

### DESCRIPTION:

#### I. General Description:

- Pies were bought and then sold for \$1.
- Members helped work the table to sell the pies.
- Trivia was held for competition to win whole apple pies.

#### II. Purpose & Relationship to Objectives of TBP:

- As Tau Beta Pi, it is important for us to have an event on Pie Day.

#### III. Organization & Administration: (in conjunction with another group?)

Yes

No

#### IV. Cost & Personnel Requirements:

Pies were bought from Walmart for 50 cents.

#### V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

115 pies were sold and this event was a success.

The trivia was not very popular so it was decided that this may not be a good event for the next semester.

VII. Index of Exhibits:

- Appendix A: Attendance
  - Active Members
    - Sean Blake
    - Rachel Grimm
    - Michael Knoblauch
    - Michael Morgan
    - Mary Teague
    - Taylor Verba
    - Jon Wittmer

# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 37

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Pizza Fire Fundraiser Date(s) of Project: 3/20/2018

Project Area:	<input type="checkbox"/> Community/ Liberal Culture	<input type="checkbox"/> University/College	<input type="checkbox"/> Profession/ Engineering
	<input checked="" type="checkbox"/> Chapter/Social	<input type="checkbox"/> Education/Prof. Dev.	<input type="checkbox"/> K-12/MindSET

Number of persons who participated in this project: Active Members: 8/76 Electees: 3/19

(Please attach a list of names.)

Hours spent on this project. Organizing: 2 Participating: 0.5

### DESCRIPTION:

#### I. General Description:

- To help keep our funds steady, our treasurer Carli DeJulius set up a fundraiser with PizzaFire near campus to donate a small percentage of the evenings profit to us in exchange for us encouraging others to attend and buy from them.
- A half hour of service was given to those who checked in with us. Members were also encouraged to then attend our game night in the Student Union.

#### II. Purpose & Relationship to Objectives of TBP:

- Fundraising for organization

#### III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

#### IV. Cost & Personnel Requirements: N/A

#### V. Special Problems: N/A

## VI. Overall Evaluation/Results (Be Specific):

A good amount of money was raised for TBP.

A small amount of TBP members went, but a lot of other people who are not part of the organization also went to support.

## VII. Index of Exhibits:

- Appendix A: Attendance
  - Active Members:
    - Anny Carroll
    - Brian Foust
    - Michael Knoblauch
    - Brandon Sours
    - Rick Tang
    - Taylor Verba
    - Jon Wittmer
    - Carlisle DeJulius
  - Electees:
    - Katie Kise
    - Michael Jadue
    - Elizabeth Clifford



V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific):

It was important for both leadership roles to participate in this event.

VII. Index of Exhibits:

- Appendix A: Attendance
  - Active Member
    - Chris Heldman
    - Mary Teague



# The Tau Beta Pi Association

## Chapter Project Report

Chapter: OH-K

Project: 39

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated, but do not send extraneous material that would not be useful to other chapters.

Project name: Relay for Life Date(s) of Project: 4/28/2018

Project Area:	<input checked="" type="checkbox"/>	Community/ Liberal Culture	<input type="checkbox"/>	University/College	<input type="checkbox"/>	Profession/ Engineering
	<input type="checkbox"/>	Chapter/Social	<input type="checkbox"/>	Education/Prof. Dev.	<input type="checkbox"/>	K-12/MindSET
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

Number of persons who participated in this project: Active Members: 30/76 Electees: 11/19

(Please attach a list of names.)

Hours spent on this project. Organizing: 7 Participating: 9

### DESCRIPTION:

#### I. General Description:

- Secretary Taylor Verba led our Tau Beta Pi team along with Society of Women Engineers (SWE) in honor of a member of both organizations battling cancer.
- The Relay theme was holidays, so our team chose Christmas in July with a slogan, "Carrolling for a Cure" as a play on words for our member battling cancer since her name was Anny Carroll.
- Members baked cookies and treats to sell and use as prizes for games. We had pin the color-yourself-ornament on the tree and a prize was in your future if you pinned it close to Anny's face on the tree.

#### II. Purpose & Relationship to Objectives of TBP:

- Community outreach and support for member battling cancer.

#### III. Organization & Administration: (in conjunction with another group?)

Yes  
 No

Society of Women Engineers volunteered with TBP.

#### IV. Cost & Personnel Requirements:

Supplies were brought to decorate the campsite.  
Volunteers baked goods to sell at the table.

#### V. Special Problems:

N/A

#### VI. Overall Evaluation/Results (Be Specific):

- Our team raised over \$6,000 and won several awards, including best camp site.
- Overall, a lot of hard work went into planning and decorating for this event that lasted nine hours at the campus field house. It went very well and hopefully Tau Beta Pi teams will continue in the future.

#### VII. Index of Exhibits:

- Appendix A: Attendance
  - Active Members
    - Ivy Brosch
    - Greg Brown
    - Kathryn Brumbaugh
    - Anny Carroll
    - Olivia Cole
    - Mariah Costa
    - Dana Cressman
    - John D'Egidio
    - Richard Desatnik
    - Drew Drum
    - Adrianna Dunlap
    - Brian Foust
    - Evan Fritz
    - Benjamin Gleichert
    - Mitchell Habegger
    - Nathaniel Hawk
    - Michael Knoblauch
    - Kaitlyn Mangus
    - Lead McPherson
    - Michael Morgan
    - Louis Orehek
    - Noah Purdy
    - Jenna Schlessel
    - Brandon Sours
    - Ceara Stack
    - Sean Sullivan
    - Rick Tang
    - Bryan Truax

- Taylor Verba
- Kole Williams
- o Electees:
  - Matthew Lacek
  - Daniel Brown
  - David Klett
  - Katie Kise
  - Jack Sawyer
  - Michael Jadue
  - Elizabeth Clifford
  - Allie Stanley
  - Olivia Chapman
  - Victor Collins
  - Ryan Hannaford