

## **Event or Project Title: Initiate Information Sessions - Spring**

### **Please fill out the following project summary table:**

Date of Project: 01/29/2002, 01/30/2002, 02/06/2002

Target Audience: Eligible Initiates

Number of Officers involved: 6

Number of Members involved: 20

Number of Initiates involved: 80

Number of Man-hours Spent Organizing: 10

Number of Man-hours Spent Participating: 6

Type of Project (old or new): old

### **I. Provide a brief general description of the event. Where and when (date, day of week, time) was the event held? Why was this time chosen?**

This two-day event consisted of a 30-minute presentation followed by a 20-minute Q&A session. Afterwards, pizza was served and attendees could talk to officers and advisors individually and ask questions in small groups, as well as meet other eligible students. The event was held in room 119 MATSE building at UIUC on Tuesday and Wednesday, January 29 & 30, 2002. The time was scheduled from 7pm to 9pm. This time was chosen because students generally have more time on Tuesday, Wednesday, and Thursday evenings. Tuesday and Wednesday were chosen to make sure that those students with MWF evening classes could attend, as well as those students with TuTh evening classes. An extra meeting was held the following week to allow those who couldn't make it to the first two meetings to attend and find out more about TBP. This meeting was held in 112 Engineering Hall on Wednesday, February 6, 2002.

### **II. Describe the purpose of the event and what happened. How did it relate to the objectives of Tau Beta Pi? Did everything go as planned?**

This event was intended to give eligible students the necessary information they need to know to become members of TBP. We introduced our chapter and association to the eligible students, followed by the requirements to join TBP, awards and scholarships available, and all the projects that we have to offer. Everything went as planned.

### **III. What were the organizational requirements of the event? Were any other Tau Beta Pi officers, members, or initiates involved in the organization or administration of this event? Were any other societies or groups involved?**

The minimum requirements from the National Headquarters concerning eligibility were met and covered. In addition, all requirements such as project involvement and number of service points were planned. We compiled the Initiate Handbook that was distributed to all initiates. Only officers were involved in the planning. No other groups or societies were involved.

**IV. What was the attendance for both the volunteers and the target audience? What attracted people to this event (both Tau Beta Pi volunteers and the target audience)? Was the attendance greater than or less than expected? If so, why?**

The officers and advisors were pleased with the turnout of initiates. The event ran smoothly, and there were more interested initiates than usual.

**V. What was the cost of the event? How was the cost of this event paid? Should more or less money have been spent on this event?**

The cost of the event was for printing the Initiate Handbooks and for the pizza and drinks. This was paid for from the chapter funds.

**VI. Describe any special problems that occurred. Did anything unexpected happen that should be considered for similar events in the future? List any suggestions that you may have for future Tau Beta Pi officers interested in continuing this event.**

There were no major problems encountered at this event. The only one was that the pizza guy couldn't find the building, and it took a long time to get the pizza.

**VII. Provide an overall evaluation of the event. How did you feel about this event? How did the participants feel about this event?**

Overall, the event went very well, especially once the pizza actually got there.

**VIII. List any memorable quotes or stories from the event.**

None

### **Index of Exhibits**

Initiate Handbook

### **List of Participants**

Tau Beta Pi Officers:

Al Chu  
Irene Fusman  
Ramadev Hukkeri  
JT Koerber  
Steve Kohen  
Greg Sorenson

Tau Beta Pi Members: Zach Bollard

Darlon Chang  
Joe Comberiate