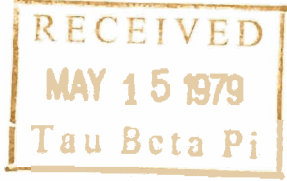


Appd 5/15/79



CHAPTER BYLAWS
ILLINOIS DELTA CHAPTER
TAU BETA PI
REVISED 5/1/79

BYLAW I - GENERAL

SECTION 1. These bylaws shall govern the proceedings of this Chapter in all matters not specifically provided for in the National Constitution and Bylaws of the Tau Beta Pi Association.

SECTION 2. This Chapter shall conform to such rules and regulations which Bradley University may make concerning honor societies.

BYLAW II - GOVERNMENT

SECTION 1. The officers of this Chapter shall be a President, Vice-President, Recording Secretary, Corresponding Secretary, Treasurer and Cataloguer, who shall be active members and four alumnus members of the Advisory Board, as specified in the National Constitution (C - VI - 7).

SECTION 2. The duties of the officers shall be as follows:

- (a) The President shall preside over meetings; shall provide each officer and committee chairman with a list of their duties and see that these duties are carried out; and shall be an ex-officio member of all committees.
- (b) The Vice-President shall assume the duties of the President when necessary; shall assist the President in administrative duties; and shall be the chairman of the Program Committee.
- (c) The Recording Secretary shall keep accurate minutes of all meetings; shall keep the records of the Chapter in good order; shall provide each member with an up-to-date copy of these bylaws; and shall keep an accurate list of the names and addresses of all active members of the Chapter.
- (d) The Corresponding Secretary shall handle all correspondence with the National office and other Chapters; and shall post notices of all meetings.
- (e) The Treasurer shall handle all financial transactions of the Chapter; shall keep accurate records of all transactions; and shall collect all initiation fees, dues and fines.
- (f) The Cataloguer shall maintain a file with the catalogue cards of all members of the Chapter, past and present.

SECTION 3. The Chapter President shall be the delegate to the National convention; the Vice-President shall be the alternate.

SECTION 4.

- (a) Officers shall be elected in the spring and shall take office one month before Spring Commencement, and shall serve for a term of one year.
- (b) The election of the Advisory Board member to succeed the member whose term will expire in that year shall be held at the same time as the election of the student officers with the date of assumption of office also being coincident with that of the student officers.

SECTION 5. Nominations for officers shall be made from the floor at the time of the election meeting. Discussion of the nominees' qualifications

may be made following the closing of the elective slate, provided the nominees are not in the room during the discussion.

SECTION 6. The election of officers shall be by secret ballot. Two-thirds of the total active membership of the Chapter shall constitute a quorum for election of officers and a simple majority vote of the active members present shall be required for election. If no nominee receives this majority on the first ballot, a second ballot shall be held between the two highest candidates of the first ballot.

SECTION 7. If an office shall become vacant between the regular elections, a special election shall be held at the next meeting to fill any and all vacancies created thereby. The officer(s) elected at that time shall serve until the next regular election.

BYLAW III - MEETINGS

SECTION 1. The following regular meetings shall be scheduled and held once in the fall and once in the spring; organization meeting, election meeting, and initiation meeting.

SECTION 2. The organizational meeting shall be held within two weeks after the start of the semester.

SECTION 3. Special meetings for other purposes may be called at any time by the President.

SECTION 4. The President shall call a meeting of the Advisory Board at the beginning of each fall semester for the purpose of selecting an Advisory Board Chairman and organizing the Board for the year.

SECTION 5. All active members and the Advisory Board shall be notified of all meetings at least three days in advance by signs posted in the Engineering Halls or by other appropriate means.

SECTION 6. Each active member must attend every meeting unless he presents a valid excuse to one of the officers before the meeting. A fine of one dollar (\$1.00) shall be assessed for each unexcused absence. Continued absence from meetings may be dealt with as specified in the National Constitution (C - IV - 5)

BYLAW IV - COMMITTEES

SECTION 1. Subject to the provisions in the National Bylaws, B - V, 5.02, the President shall appoint the chairman and members of the following committees: membership, initiation, program, social activities, and such other committees as the Chapter shall desire to establish.

SECTION 2. The President shall provide each committee chairman with an outline of this duties and responsibilities.

BYLAW V - ELECTION OF NEW MEMBERS

SECTION 1. The election of new members shall be held in the fall and spring terms as soon as possible after the grades for the past term become available.

SECTION 2. Regular students in good standing in the following curricula shall be eligible for membership in this Chapter: Civil Engineering, Electrical Engineering, Industrial Engineering, and Mechanical Engineering. Graduate students and alumni may be elected according to provisions of the National Constitution, Article VIII, Sections 3, 4, 5.

SECTION 3. A faculty member of the Advisory Board shall prepare a list of all students who are academically eligible for membership.

SECTION 4. Only active undergraduate members are eligible to vote on new members.

SECTION 5. No student shall be eligible for membership who has a grade point average of less than 3.00 on a 4.00 scale.

SECTION 6. Those students who have completed 100 semester hours and are expected to graduate within two semesters shall be considered Seniors.

SECTION 7. Those students who have completed 66 semester hours shall be considered Juniors.

SECTION 8. A senior may be elected in the spring (or his last term) only if he has previously been overlooked. He shall have fulfilled the same requirements as those elected in the fall.

SECTION 9. Transfer students will be eligible for membership after completing two full time semesters while enrolled in the College of Engineering.

SECTION 10. Exemplary Character Evaluation

- (a) Letters and resume forms shall be sent to scholastically eligible candidates inviting them to a get acquainted meeting ("smoker").
- (b) A smoker will be held at which the Chapter members will meet the candidates. The candidates shall be introduced to the purposes and activities of Tau Beta Pi, nationally and locally.
- (c) Resumes shall be available for inspection by active members at least three days prior to the smoker.
- (d) At the Chapter's election meeting, chapter members shall be asked to make recommendations on the candidates they met during the smoker. A discussion of each candidate and a review of their resumes shall be held at this time.

SECTION 11. Election

- (a) At the time of election the eligibility code shall first be read.
- (b) The candidates will be broken down into two groups: Juniors and Seniors.
- (c) If any active member has a question about any of the candidates in a group, that candidate's name shall be removed from the group and considered separately.
- (d) A Chapter vote shall be taken on the remainder of the group.
- (e) Each candidate removed from a group shall be considered separately after both groups have been voted on. Each name shall be presented

- for discussion and voted on before the following name is considered.
- (f) After all names have been considered and voted on, there shall be a second individual ballot for each candidate who failed election on the first ballot.
 - (g) No candidate who fails election on the second ballot shall be considered further unless twenty-five percent of the members present so request.
 - (h) No candidate who fails election on the third ballot shall be considered again at this election. He or she may be considered again at the next election if he or she is then eligible.

SECTION 12. The results of the election shall be kept in absolute confidence so that no candidate shall learn of his election except by means of the official letter. Likewise, no candidate shall be informed of any details of the vote or any matters discussed at the time of voting.

SECTION 13. Each electee shall be required to notify the President of his acceptance by submitting two completed catalogue cards.

BYLAW VI - FINANCES

SECTION 1. The expenses of the Chapter shall be borne by the initiation fee, and by such pro-rata assessments and other arrangements as may be voted by the Chapter.

SECTION 2. The Chapter accounting period shall coincide with the period of office.

X SECTION 3. Upon election of new officers, the past Treasurer and the new Treasurer at a time convenient to both, shall fill out and submit to the Internal Revenue Department Form 990.

SECTION 4. This Chapter shall use the official bookkeeping system of the Association.

SECTION 5. The initiation fee for all initiates shall be set each year by a vote of the Chapter. It shall include all National fees and the cost of one initiation banquet.

SECTION 6. Within one month of the election of new officers at least one alumnus member of the Advisory Board shall audit the Chapter's books.

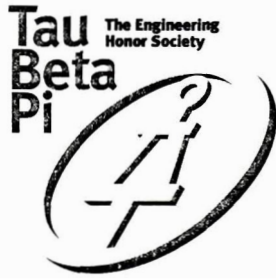
BYLAW VII - RECORDS

SECTION 1. Records shall be kept up to date and in good order. The complete records shall be turned over to the new officers before they assume office.

SECTION 2. All records shall be open for inspection to any member of Tau Beta Pi in good standing.

BYLAW VIII - AMENDMENTS

SECTION 1. These bylaws may be amended by a three-fourths vote of the total active membership of the Chapter. Proposed amendments must be submitted to the Chapter in a scheduled meeting at least one week before the voting. Absentee ballots may be used if necessary.



James D. Froula, P.E.
Executive Director, Secretary-Treasurer

Roger E. Hawks
Assistant Secretary-Treasurer

Patricia B. McDaniel & Development

August 26, 2004

Eligible Curricula Approved

President, IL D Chapter

The eligible curricula listed in the bylaws on file at Headquarters have been approved by the Executive Council. You may consider students enrolled in those programs for membership in Tau Beta Pi.

Please remember that any future amendments which add to the list of eligible curricula must be ratified by your chapter and Advisory Board and approved by the Executive Council before becoming effective. Amendments which exclude curricula are not subject to Executive Council approval.

Thank you for attending to this important issue in a timely manner.

Roger E. Hawks
For the Executive Council

cc: IL D Chapter file
James D. Froula, Secretary-Treasurer
Chief Advisor
D8 Directors

The Tau Beta Pi Association, Inc., Founded 1885

Member of Association of College Honor Societies

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