



C. Craig Smith
President

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Executive Director

Convention Postponement Instructions – Collegiate Chapters

A chapter's officers should determine the best option to consider the Convention postponement matter and follow the instructions based on that decision.

Advisory Board Vote:

1. Conduct an in-person meeting and vote or discuss by email or virtual meeting tool and conduct an electronic vote.
2. Record the number of members of the Advisory Board (should be seven) and the number of affirmative and negative votes, abstentions, and absentees.
3. A vote to provide consent requires a majority of those voting affirmatively or negatively; to vote affirmatively, a quorum (majority of the Advisory Board) being present.

Chapter Vote:

1. Conduct an in-person meeting and vote or discuss by email or virtual meeting tool and conduct an electronic vote.
2. Record the number of active members of the chapter entitled to vote and the number of affirmative and negative votes, abstentions, and absentees.
3. A vote to provide consent requires a majority of those voting affirmatively or negatively; to vote affirmatively, a quorum (majority of the active chapter members) being present.

Officer Vote:

1. If your chapter or Advisory Board is unable to conduct a meeting or vote, a chapter officer may provide his opinion on the matter.

All Methods:

1. Use the [Google Form](#) to provide your chapter's vote.
2. You will need to provide your email, first name, last name, chapter, and chapter office.
3. You will need to provide the method your chapter has selected to utilize.
4. Report your chapter's vote by **Thursday, October 15, 2020, at 11:59 p.m. EDT.**

The Tau Beta Pi Association, Inc., Founded 1885

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