

THE TAU BETA PI ASSOCIATION

**RATIFICATION BALLOT ON CONSTITUTION AND BYLAW AMENDMENTS
APPROVED BY THE 2016 CONVENTION**

The "Instructions for Ratification Balloting" on page 2 explain quorum requirements and active status. The ballot is a **graded report**. Please review the *2016 Convention Summary* and the *Convention Minutes* documents for additional information.

Emailed from Tau Beta Pi Headquarters November 23, 2016

CHAPTER _____

The number of active undergraduate members of this chapter is: _____

The number of active graduate-student members of this chapter is: _____

The number of active alumni members of this chapter is: _____

Therefore, the total number of active members of this chapter is: _____

The vote of this chapter was conducted by (check one): In-Person Meeting Virtual Meeting Email Voting

Other Please Describe: _____

This is a correct report of the vote of this chapter on the proposed changes in the Constitution as approved by the 2016 Convention:

1. **Grant the authority for the Convention to set the size of the Executive Council, clarify requirements for re-election to the Executive Council, remove references to the election of groups to serve on the Executive Council, and define the process for electing members of the Executive Council at Convention.**

Constitution Article III, Sec. 2 (e), Secs. 3 (a), 3 (b), 3 (f), and 3 (g)

Affirmative votes _____

Negative votes _____

Abstentions _____

Absentees _____

Total _____

Must equal number of active members shown above
(Absentees must not exceed 25% of the total for a valid ballot)

The vote of this chapter therefore is: Affirmative Negative
(Affirmative votes must be at least three times the sum of Negative votes and Abstentions for an Affirmative chapter vote!)

PLEASE SEE PAGE 2 FOR IMPORTANT INFORMATION

Signed: _____
Chapter President

Signed: _____
Chapter Secretary

Date: _____

YOU MAY EMAIL A SCANNED SIGNED COPY OF THE BALLOT TO: TBP@TBP.ORG

THE DEADLINE/POSTMARK IS: APRIL 1, 2017

SIGNED BALLOTS WILL ALSO BE ACCEPTED THROUGH POSTAL MAIL SENT TO:

**TAU BETA PI
P.O. BOX 2697
KNOXVILLE, TN 37901-2697**

INSTRUCTIONS FOR RATIFICATION BALLOTING

Your chapter must first meet the quorum requirement specified in Bylaw V, Sec. 5.07, which means that **three-fourths of the active members of the chapter must vote in order to have a valid ballot**. A prior Convention indicated you may obtain votes of members outside of a regular meeting. Your chapter may use postal mail, email, web-based voting, or other means. The "active membership" of a chapter is defined in Const. Art. VI, Sec. 1. Your chapter may take action under this article or your chapter's bylaws to reduce its quorum requirement by declaring members *inactive*.

To declare any member *inactive* you must receive the approval of five-sevenths of your advisory board. Members whom your chapter declares inactive are **still** members of Tau Beta Pi; they are not counted toward a quorum, but are eligible to be a Scholar, Fellow, or Laureate and to receive all other membership benefits. Members who do not regularly attend meetings generally qualify to be declared *inactive*. A member may be returned to *active* status. Refer to your chapter's bylaws, or contact Headquarters if you need further clarification.

Chapters at **co-op schools** and chapters with **night-school** members may take advantage of the lower quorum requirements permitted by Bylaw V, Sec. 5.07, upon approval of the Executive Council. Please attach to your ballot a letter with sufficient information to justify such quorum reduction so the Council can make an informed decision. Chapters with **inactive members** under Bylaw VI, Sec. 6.06, may omit them in the count of active members.

At a chapter meeting where the three-fourths quorum requirement is satisfied, your chapter will be counted in favor of a proposed Constitution amendment only if **three-fourths** or more of the active members present and entitled to vote (affirmative votes plus negative votes plus abstentions) **cast affirmative** votes. The total number of affirmative votes, negative votes, abstentions, and absentees must equal the total active membership of the chapter as reported at the top of the ballot. Abstentions count as a vote and must be recorded. In all calculations of quorum and three-fourths majority, any fraction must be counted as the next higher whole number.

Example: A chapter has **22 active members**, then:

17 (not 16) **constitute a quorum**. (Always round up)

If all 22 are present, 17 affirmative votes are needed to ratify;

If 21 are present, 16 affirmative votes are needed to ratify;

If 20 are present, 15 affirmative votes are needed to ratify;

If 19 are present, 15 affirmative votes are needed to ratify;

If 18 are present, 14 affirmative votes are needed to ratify;

If 17 are present, 13 affirmative votes are needed to ratify; and

If less than 17 are present, a quorum for voting on the changes is not present.

Contact Headquarters if you have any questions regarding a quorum or other aspect of the ballot. If you cannot get the necessary quorum, please vote AND EMAIL THE BALLOT ANYWAY. This is extremely important in case the Council extends the deadline. An extension will reduce the number of points your chapter will receive towards the Chapter Excellence Award.